

### 5<sup>th</sup> October 2022 Meeting (Microsoft Teams) – Minutes

	Item	Update from previous meeting	Actions & Recommendations	Who
1.	<b>Attendees, Apologies &amp; Introductions</b>			
	<p><b>Present</b></p> <p><b>Apologies</b></p>	<p>Cllr Bill Parks (WC - chair), Kate Davey (WC), Sarah Dearden (WC), Denise Nott (WC), David Ball (Corsley PC), Simon Wager (MBPC), Tom Domett (WTC), Tony Jackson (WC), Cllr Andrew Davis (WC), Anthony Potter (BPC), Kate Plastow (LDPC), Philip Holihead (Chapmanslade PC), Caroline Sawyer (LDPC), Vanessa Sturmeay (Heytesbury PC), Malcolm Prior (USPC), Mark Button (Heytesbury PC), James Kettler (LDPC)</p> <p>Jamie Fagan (UDPC), Cllr Pip Ridout (WC), Heather Parks (SVPC), Sarah Jefferies (HPC), Ken Widness (HPC),</p>		
2.	<b>Notes of the last meeting (6<sup>th</sup> July 2022)</b>			
		<p>The minutes of the previous meeting held on the 6<sup>th</sup> July 2022 were accepted and agreed.</p>	<p>Noted and agreed.</p>	

	Item	Update from previous meeting	Actions & Recommendations	Who
<b>3.</b>	<b>Finance</b>			
		<p><u>Financial position at October 2022</u></p> <p>(a) 2022-23 allocation = £30,452.00  (b) 2021-22 underspend = £30,408.52  (c) 2022 -23 3<sup>rd</sup> party Contributions £9,562  (d) Total Budget for 2022-23 = £70,423.24  (a+b+c)  (e) Scheme commitments 2022/23 =  £38,450.89  (f) Current Balance = <b>£31,972.35</b> (d-e)</p> <p>Refer to attached finance sheet.</p>	Noted and agreed.	
<b>4.</b>	<b>Priority Scheme List</b>			
4.1	<p><b>17-20-7</b> (03/02/20)  High Street, Maiden  Bradley.</p>	<p>Site meeting has taken place with PC Virtual footway no longer supported however a 20mph limit on High St / Back Lane/ Kingston Lane is requested. Consideration of new signs / gates on B3092 (southbound) Estimated cost, Speed Limit - £4000, gates/ signs £3000.  <b>Agreed</b> – Allocate £7000, PC 25% of cost.</p> <p>20mph speed limit assessment finalised. Two of the three routes assessed do not meet the criteria, however High Street is borderline and therefore an additional traffic survey is currently being conducted to determine if High Street meets the criteria.</p> <p><b>Update:</b> Village gate installed. Awaiting delivery of village nameplate to be attached. 20mph speed limit designed and ordered with contractor. Anticipated completion by end of</p>	<p><b><u>DISCUSSION</u></b>  Maiden Bradley PC commented on the positive effects of the village gate installation so far and expressed the local community look forward to the installation of the 20mph speed limit in due course.</p> <p><b><u>ACTION</u></b>  Monitor and oversee implementation</p>	KD/SD

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		financial year.		
4.2	<b>17-21-3</b> (08/02/21) Park Lane, Heytesbury	<p>There are two 30 mph speed limit signs at either end of Park Lane and the chicane at Riverbank, Mill Farm and Heytesbury Mill experiences a lot of traffic and walkers. The Parish Council would like to establish whether safety signs could be installed to warn car drivers. This area is often used as a diversion when accidents occur on the A36 and many vehicles are not aware of the tight bend or that larger vehicles struggle to get through.</p> <p>Heytesbury Parish Council have confirmed support and funding contribution for these improvements.</p> <p>Cost estimate £1,000 (CATG £750, PC £250) Group agreed top priority and implement.</p> <p><b>Update:</b> Works anticipated to be completed on site imminently.</p>	<p><b><u>DISCUSSION</u></b> KD explained works on site are imminent.</p> <p><b><u>ACTION</u></b> Oversee implementation and raise invoice in due course.</p>	KD/SD
4.3	<b>17-21-4</b> (12/02/21) Heytesbury village	<p>The village of Heytesbury has many young families using buggies and the elderly population using buggies finding it difficult to navigate hard footpaths to get to local facilities and the school. Some work has been done in dealing with overhanging hedges, but the Parish Council would like to know if there is the possibility of a review in the village generally with advice on what might be possible to make transfer routes easier.</p> <p>Heytesbury Parish Council have confirmed support and funding contribution for these improvements.</p>	<p><b><u>DISCUSSION</u></b> Group discussed financial shortfall on this scheme and agreed LHFIG will cover the additional costs as outlined in the update at this meeting.</p> <p><b><u>ACTION</u></b> Adjust finance sheet for Warminster LHFIG to accommodate this change.</p> <p>Re-issue invoice to Heytesbury PC for original contribution amount.</p>	<p>KD/SD</p> <p>KD/SD</p>

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		<p>Cost estimate £4,500 (CATG £3,375, PC £1,125) Group agreed top priority and implement.</p> <p><b>Update:</b> All works complete on site. Invoice sent out – Cost increase due to multiple site visits and inflation rise in construction works/materials. HPC request payment only of original contribution agreed £1,125 and LHFIG to fund additional costs (approx. £455.20).</p>		
4.4	<b>17-19-2</b> (23/09/19) A36 / B390 Knook & Heytesbury	<p><b>24/2/21</b> Martin Rose confirmed he has previously asked contact at Highways England for information on future schemes in this area with no response. Denise Nott confirmed grass cutting south of junction is partly WC partly HE responsibility. Denise agreed to chase HE at appropriate time to maintain area sufficiently.</p> <p>Attended site meeting with Cllr Parks and have agreed some minor road marking improvements at the junction. Please see attached proposal plan with a cost of approx. £800 (CATG £600, PC £200) Group agreed to make top priority and implement.</p> <p><b>Update:</b> Lining works order has been placed with contractor. Currently setting out sites for imminent completion.</p>	<p><b><u>DISCUSSION</u></b> KD explained works on site are imminent.</p> <p><b><u>ACTION</u></b> Oversee implementation and raise invoice in due course.</p>	KD/SD
4.5	<b>17-21-9</b> (11/3/21) Chapmanslade A3098	<p>Concerns regarding existing street lighting between Cleyhill Gardens and Wood Lane junctions. The change in demographic due to recent developments means there will be more children using this footway early in the morning to access public transport to school. Request for additional street lighting be affixed to BT poles numbers 6120818, at the Old Chapel and 6120807 at No 55 High St on the basis of</p>	<p><b><u>DISCUSSION</u></b> Chapmanslade PC fully support scheme and confirmed contribution. Awaiting responses to local consultation with residents.</p> <p>Group agreed to allocate funding.</p>	

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		<p>increased footfall along poorly maintained footways which constitute a safety hazard.</p> <p>CATG allocated £4,500 funding. Chapmanslade PC confirmed 25% contribution to the scheme, up to £1,500.</p> <p><b>Update:</b> Street lighting team have designed a scheme which CPC have reviewed and agreed upon. Total cost for implementation is £6,050 (LHFIG £4,537.50, CPC £1,512.50). Slight increase on original funding allocated.</p>	<p><b><u>ACTION</u></b> Submit written confirmation of local community support for the scheme.</p> <p>Arrange for works to be ordered and implemented once written confirmation received from PC that local community are in support of the lighting improvements.</p>	<p>Chapmanslade PC</p> <p>KD/SD</p>
4.6	<b>17-21-10</b> (21/6/21) Corsley, Sturford Lane junction with A362	<p>This is a dangerous junction for traffic emerging onto A362. Traffic from the west is generally travelling at 50mph (at least) along a straight highway - heavy lorries using this as a runway to build up speed to get up the hill leading to Picket Post roundabout. Traffic from the east is travelling at speeds up to 50mph along the A362, through a triple bend with three junctions - Longhedge x 2 and Sturford Lane. From the Sturford Lane junction it is impossible to see oncoming vehicles hidden by two of the triple bends until the last moment, the problem is exacerbated by a bus shelter. Request for warning signs and road markings to highlight the junction and raise awareness for drivers to reduce their speed.</p> <p>Second site meeting undertaken in Dec 2021. Agreed proposal. Please see plan at end of agenda. Revised estimate £1,200 (CATG 75% = £900, PC 25% = £300).</p> <p>CATG allocated £900 funding. Corsley PC confirmed contribution.</p> <p><b>Update:</b> Lining works order has been placed</p>	<p><b><u>DISCUSSION</u></b> Corsley PC expressed thanks and look forward to seeing the scheme implemented.</p> <p><b><u>ACTION</u></b> Oversee implementation and raise invoice in due course.</p>	<p>KD/SD</p>

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		with contractor. Currently setting out sites for imminent completion. Signing bracket on order awaiting delivery.		
4.7	<b>17-21-15</b> (7/9/21) Crockerton, A350 – dropped kerbs	<p>On the A350, directly opposite Five Ash Lane, the footpath has no dropped kerb on one side, where it passes over the private road, making it impossible for wheelchair and mobility scooter users to travel between Longbridge Deverill and Warminster. It is also difficult for those pushing pushchairs and prams.</p> <p>Request for dropped kerbs to be installed. Group agree to move to priority 2 until space becomes available on priority 1 list.</p> <p>LDPC have provisionally set aside £300 contribution pending formal estimate when this issue reaches priority 1 list.</p> <p>Group agreed to move to priority 1 and allocate ballpark estimate of £1,000.</p> <p><b>Update:</b> Order placed with contractor with anticipated completion December 2022.</p>	<p><b>DISCUSSION</b> Longbridge Deverill PC expressed thanks and look forward to seeing the scheme implemented.</p> <p><b>ACTION</b> Oversee implementation and raise invoice in due course.</p>	KD/SD
4.8	<b>17-21-17</b> (6/10/21) Horningsham, Heavens Gate car park	<p>Regular visitors to the Longleat Estate often park at the free car park across the road from the access path to Heaven's Gate. This is a dangerous crossing for pedestrians with traffic often approaching at dangerous speeds, seemingly unaware of the potential hazard of cars slowing to turn into the car park and numerous pedestrians.</p> <p>The Parish Council has been approached with asking if there is any possibility of applying for some safety measures, such as road markings and warning signs.</p>	<p><b>DISCUSSION</b> KD explained works on site are imminent.</p> <p><b>ACTION</b> Oversee implementation and raise invoice in due course.</p>	KD/SD

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		<p>Group agreed to move to priority 1 and allocate £1,000. PC to confirm contribution.</p> <p>Horningsham PC have confirmed Longleat Estate have provided permission for the signs to be erected in the verge. Horningsham PC have confirmed contribution now.</p> <p><b>Update:</b> Lining works order has been placed with contractor. Currently setting out sites for imminent completion. Signing on order awaiting delivery.</p>		
4.9	<b>17-21-14</b> (16/8/21) Upton Scudamore, A350 – Bus shelters	<p>The two bus shelters on the A350 at Upton Scudamore towards Warminster and Westbury, have no sides and passengers waiting are open to all the elements on a fast and busy road. It has become more apparent as School children now have to get the bus as opposed to a taxi pick them up.</p> <p>KD explained costs in region of £6,000-£7,000 and maintenance liability of replacing bus shelters.</p> <p>USPC have reviewed installation/maintenance costs and confirmed they wish to initially proceed with one shelter on the Warminster bound side of A350.</p> <p>Group agreed to move to priority 1 and allocate £5,250 with 25% contribution from USPC £1,750 confirmed.</p> <p><b>Update:</b> Awaiting shelter specification confirmation from bus shelter company. They need to make a site visit to check the shelter chosen by USPC is viable.</p>	<p><b>ACTION</b> Progress this scheme with the bus shelter company. Ensure the specification requested by USPC is viable and order the works in due course.</p>	KD/SD

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<b>5.</b>	<b>Pending Schemes</b>			
5.1	<b>6661</b> Codford High Street. Signs to Lyons Seafood	<p><b>18/06/20</b> Sign proposals to be submitted to HE for approval and agreement.</p> <p><b>12/11/20</b> Awaiting response from HE. MR to resubmit proposal.</p> <p><b>24/02/21</b> KD chased contact at HE for a response via email 10/2/21, awaiting response.</p> <p><b>29/6/21</b> KD chased contact at HE for a response via email, awaiting response.</p> <p>Codford PC have responded to confirm this is still an issue therefore KD has chased HE again for a response on 12/10/21. HE response received and sent to PC for review. PC have confirmed they wish to proceed with the HE 3<sup>rd</sup> party works team process for this signing request. KD has asked HE to outline process and next steps.</p> <p><b>Update:</b> National Highways have responded. KD is gathering all information required to respond and discuss design agreement and costings.</p>	<p><b><u>ACTION</u></b></p> <p>As a result of correspondence from National Highways, site visit to investigate addition of advance direction signs to be undertaken. New proposal to be submitted to National Highways for consideration and costings.</p>	KD/SD
5.2	<b>17-20-6</b> B390 Chitterne	<p><b>21/7/21</b> Chitterne PC confirmed they wish to wait a while longer for tourism to increase again before carrying out a coach survey. Discuss again at the next meeting.</p> <p><b>Update:</b> Chitterne PC representative to confirm whether this issue is still a local priority and how they wish to proceed.</p>	<p><b><u>DISCUSSION</u></b></p> <p>KD explained Chitterne PC confirmed via email on 04.10.22 that they wish this item to be removed and closed from the LHFIG priority list and agenda.</p> <p><b><u>ACTION</u></b></p> <p>Remove and close issue.</p>	KD/SD



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5.3	<b>17-21-2</b> (22/01/21) Junction off High Street to Cherry Orchard, Codford	<p>Ongoing parking issues and traffic into Cherry Orchard because of access to the school and doctor's surgery. Parish Council now allow use of village hall car park for visitors.</p> <p>Request for direction signs on verge at the junction to direct traffic into village hall car park.</p> <p><b>21/7/21</b> This issue was not discussed as there was no representative from Codford PC in attendance. Defer to next meeting and request Codford PC attend to discuss issue.</p> <p>KD email to request site meeting sent to Codford PC on 29/6/21. Awaiting response.</p> <p>Site meeting took place 16/3/22 with Cllr Parks and Codford PC. Walked the length of Cherry Orchard and discussed options. Potential proposal to install a directional parking sign at the High Street junction with Broadleaze leading to the village hall car park to encourage more use. Ball park estimate in the region of £500. Contribution confirmed.</p> <p><b>Update:</b> sign on order, awaiting delivery.</p>	<p><b><u>DISCUSSION</u></b> KD explained works on site are imminent.</p> <p><b><u>ACTION</u></b> Oversee implementation and raise invoice in due course.</p>	KD/SD
5.4	<b>17-21-16</b> (26/9/21) Sutton Veny - SIDs	<p>The Parish Council are looking into purchasing a Speed Indicator Device that would be able to be moved across four different locations in the village. At this stage we are just trying to ascertain the cost of erecting four suitable poles on the verge at the side of the highway, close to the entrances of the village within the 30mph speed limit.</p> <p>Sutton Veny PC have met with Denise and</p>	<p><b><u>DISCUSSION</u></b> Group expressed concerns over the delays in surveys and the current SID procedure. KD explained a review is currently being undertaken and we await the outcome.</p> <p><b><u>ACTION</u></b> Continue to chase traffic surveys.</p>	KD/SD

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		<p>Martin Rose and got quotes for SIDs. PC meeting early February to agree budget and confirm supplier. Nicki Spreadbury Clew confirmed they applied for SID and installation works all through Area Board grant, effective and speedy process.</p> <p><b>Update:</b> New survey locations agreed with SVPC and requested with Traffic Survey Team. No surveys are undertaken during school summer holidays. KD chased Traffic Survey Team for timescale 20/09/22. There is currently a delay with all Traffic Surveys due to contractual issues as explained in the email sent to Town and Parish Councils on 20/09/22.</p>		
5.5	<b>17-21-18</b> (6/10/21) Horningsham village hall/Water Lane – virtual footway	<p>It has been brought to the attention of the Parish Council that pedestrians walking out of the village hall are now in danger due to the increased volume and speed of the traffic. It is requested that a white line be put in as a virtual footpath outside the hall as there is enough width within that road area to implement it.</p> <p>Site meeting with Cllr Parks on 23.6.22 Virtual footway not viable at this location as it does not link to any existing infrastructure. Edge line road markings agreed on site, proposal plan attached. Estimate in the region of £1,000 (LHFIG = £750, 25% contribution = £250). Agreed by all.</p> <p><b>Update:</b> Lining works order has been placed with contractor. Currently setting out sites for imminent completion.</p>	<p><b>DISCUSSION</b> KD explained works on site are imminent.</p> <p><b>ACTION</b> Oversee implementation and raise invoice in due course.</p>	KD/SD
5.6	<b>17-21-21</b> (10/11/21) Kings Street, Warminster	Residents of this road have contacted the town council to raise the issue of road safety for residents, pedestrians, and cyclists on King Street. Residents have increasingly	<p><b>DISCUSSION</b> Warminster TC confirmed traffic survey form submitted, no results yet.</p>	

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		<p>experienced, speeding vehicles cutting through from Fore Street to South Street – in both directions. The road has a significant narrowing halfway up the street – to 25 feet which makes the road a single car width. The road has a straight line of sight from top to bottom. Cars therefore speed increasingly using the road to cut through. Request for access only restriction on King Street, single speed hump sited at narrowest point of King Street and for the existing SLOW marking to be refreshed.</p> <p>Denise confirmed this was previously looked at as speeding issue with Martin Rose originally suggesting traffic survey.</p> <p><b>Update:</b> Warminster TC representative to confirm whether the form has been submitted and if confirmation has been received.</p>	<p>Cllr Davis doesn't believe this is a priority issue and suggests the existing road markings are refreshed but no addition action is taken on this issue. Warminster TC and group agree.</p> <p><b>ACTION</b> Site investigation and submit order to refresh road markings in the spring.</p> <p>Remove and close issue.</p>	<p>DN</p> <p>KD/SD</p>
5.7	<p><b>17-22-1</b> (14/01/22) Corsley A362 Village gates</p>	<p>The A362 which passes through the centre of the village is a very busy 'A' road with a high density of vehicles including very heavy HGV's. There are two stretches of the A362 which have 40mph limits. An analysis of DFT data shows that within those two areas there are 4 'hot spots' for RTA's. These are at or near The White Hart, The Royal Oak, Deep Lane and the intersection of the 40mph and 50mph limits near Sturford House.</p> <p>Site meeting held June 2022. Please see attached proposal plan for discussion. Cost estimate to supply &amp; install three standard village gates with associated signing work is in the region of £4,600 (LHFIG = £3,450, 25% contribution = £1,150). Agreed by all.</p>	<p><b>ACTION</b> Oversee implementation and raise invoice in due course.</p>	<p>KD/SD</p>

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		<b>Update:</b> Works order placed with contractor. Anticipated completion by end of calendar year.		
5.8	<b>17-22-2</b> (14/01/22) Corsley A362 SID posts	<p>The A362 which passes through the centre of the village is a very busy 'A' road with a high density of vehicles including many 6 and 7 axle HGV's. There is currently an 18t limit westbound but no weight limit eastbound. There are two stretches of the A362 which have 40mph limits.</p> <p>Site meeting held June 2022. Please see attached proposal plan for discussion. Cost estimate to supply &amp; install two SID sockets is in the region of £1,000 (LHFIG = £750, 25% contribution = £250). Agreed by all.</p> <p><b>Update:</b> New survey locations agreed with Corsley PC and requested with Traffic Survey Team. No surveys are undertaken during school summer holidays. KD chased Traffic Survey Team for timescale 20/09/22. There is currently a delay with all Traffic Surveys due to contractual issues as explained in the email sent to Town and Parish Councils on 20/09/22.</p>	<p><b>DISCUSSION</b> Corsley PC raised concerns over how traffic surveys are conducted and expressed in their opinion this is not a fair way of judging vehicle speeds. PC concerned with national policy on 85%ile being used for traffic survey criteria.</p> <p><b>ACTION</b> Lobby MP support to raise these concerns at a national level.</p> <p>Continue to chase traffic surveys.</p>	<p>Corsley PC/Cllr Parks</p> <p>KD/SD</p>
5.9	<b>17-22-3</b> (19/01/22) Corsley A362 horse warning signs	Horse riders using Bridleways Cory 2 and Cory 41 must negotiate crossing the A362. The crossing is on the straight section of road between Corsley Heath and Long Hedge which is national speed limit. It is a popular overtaking spot where traffic is at its fastest. To exit Cory 41 riders, have a limited view and need to advance to the road edge to see approaching traffic. The hedges, especially spring to autumn block the riders view of the road and drivers cannot see the Bridleway. Because of this many local riders are too scared to use the Bridleways for fear of the very real risk of an accident at the road crossing.	<b>ACTION</b> Oversee implementation and raise invoice in due course.	KD/SD

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		<p>Site meeting held June 2022. Please see attached proposal plan for discussion. Cost estimate to supply &amp; install two warning signs is in the region of £1,200 (LHFIG = £900, 25% contribution = £300). Agreed by all.</p> <p><b>Update:</b> Works order placed with contractor. Anticipated completion by end of calendar year.</p>		
5.10	<b>17-22-4</b> (13/2/22) Bishopstrow SID deployment	<p>Bishopstrow Village is situated on the main route between the Wylve Valley Villages, Sutton Veny, Corton etc, and Warminster. In particular it is the main route between the town and the villages for access to the popular primary and secondary schools in the area and to the Sutton Veny Trading Estate. The village has had an active Speed Watch group for several years, despite their efforts there remains a high incidence of speeding through the village.</p> <p>The Parish Meeting wish to purchase a Speed Indicator Device that would be moved between up to 3 sites on the Sutton Veny Road through the village. This request is for approval of the sites and for funding for the installation of the poles to mount the device.</p> <p>SID deployment can only take place in locations where traffic surveys have highlighted it meets the criteria for intervention. Location 1 and 3 do not meet the criteria for SID deployment following the results of the recent traffic surveys. Where sites meet the criteria a ballpark estimate for each SID socket is in the region of £500 each.</p> <p><b>Update:</b> BPC contacted KD to confirm that one requested location (site 3) in the northerly</p>	<p><b><u>DISCUSSION</u></b> Bishopstrow PC commented on north bound site meeting current SID criteria. Request group to consider funding for infrastructure to install SID at this one location.</p> <p>Also commented that PC have written to chief constable regarding CSW and await a response.</p> <p>Cllr Parks and Cllr Davis both support this proposal. Group are supportive and agreed funding to proceed. Bishopstrow PC confirmed contribution.</p> <p><b><u>ACTION</u></b> Order works and implement.</p>	KD/SD

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		direction is eligible and so would like to request approval and funding to implement one site. Cost estimate for one site is approx. £500 (LHFIG £375, BPC £125).		
5.11	<b>17-22-5</b> (08/06/22) Upper Deverills B3095 HGV traffic	<p>The Parish has recently published a Parish Plan. This has highlighted that traffic, including road safety on the B3095 and the reduction of HGV traffic is the greatest concern for residents.</p> <p>Residents have a range of traffic related concerns. These include the sheer volume of traffic, speeding on the B3095 through villages and between villages, speeding on other unclassified roads, safety for all road users, safety on narrow bends, damage to verges and HGV related problems.</p> <p>The Parish Council recognises that the problems are widespread but is not clear on the most appropriate set of measures to tackle this.</p> <p>The Parish Council would like to meet Wiltshire Council Officers on site and to visit the B3095 and other unclassified roads and discuss the options that might be available to help the villages address the traffic problems.</p> <p><b>Update:</b> Site visit undertaken during August 2022. Draft signing and road marking proposal subsequently submitted to UDPC for review. I have had confirmation from Jamie Fagan that these will be reviewed at the October PC meeting and report back at the next meeting in Jan 23.</p>	<p><b>DISCUSSION</b> KD explained proposals have been submitted to UDPC for review. Await response from PC regarding options proposed.</p> <p><b>ACTION</b> Review proposals and feedback to group at next meeting.</p>	UDPC
5.12	<b>17-22-6</b> Warminster, Chapel Street & Bread Street HGV traffic	Residents face issues in both Chapel Street and Bread Street. They detailed examples the corner buildings on entry and exit from the two roads being visibly damaged as the vehicles turn into them, given the tight turns.	<p><b>DISCUSSION</b> Group agreed to support this proposal and allocated funding to implement. Warminster TC confirmed contribution.</p>	

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		<p>Details were given of these heavy goods vehicles being mere millimetres from the cottages' frontage on one side of the road and parked cars on the opposite side. It was felt that this was highly dangerous as this meant that residents could not exit their homes and windows that open outwards had to be kept closed in order that they were not broken off by the large vehicles. One heavy goods vehicle had become stuck in the street which meant that residents had to be contacted and climb in through the boot of their cars, climb over the seats to then reverse their cars out to enable the lorry to have enough room to manoeuvre out of the street.</p> <p>Residents request improved signage to restrict heavy goods vehicles from both roads. They asked for Improved signage indicating narrow roads and not suitable for HGV'S: Chapel Street, Bread Street and part of Bradley Road.</p> <p><b>Update:</b> Site visit undertaken during September 2022. Draft signing proposal attached to agenda for discussion. Cost estimate £800 (LHFIG £600, WTC £200). Suggest Bradley Road overhanging trees be cut back via maintenance team through MyWilts App.</p>	<p><b><u>ACTION</u></b> Order works and implement.</p>	<p>KD/SD</p>
5.13	<p><b><u>17-22-7</u></b> Warminster Deverill Road waiting restrictions</p>	<p>The junction of Deverill Rd and Marsh Street. This is a very busy junction with cars, buses, tankers, vans and refuse collection lorries using it daily. Often, residents and customers at the Bell and Crown public house park very close to the junction- well within 10 metres - and it makes it difficult to manoeuvre at the junction.</p> <p>It is suggested double yellow lines are needed in that area, close to the junction, and on the brow of the slight rise just past the garages on</p>	<p><b><u>DISCUSSION</u></b> Group discussion regarding pros and cons of allocating a sum of funding from the budget to carry out a batch of waiting restriction amendments across the Warminster LHFIG area. Group agreed funding for WR review. Also see spreadsheet of historic requests attached to end of the minutes for information, which will be included.</p>	

	Item	Update from previous meeting	Actions & Recommendations	Who
		<p>Marsh St, and on the hedge-lined part of the road so as to avoid people parking where access to the junction is restricted.</p> <p><b>Update:</b> Site visit undertaken during September 2022. Group to decide if they wish to fund a waiting restrictions review across the Warminster LHFIFG area and whether to include this location into the batch for advertising in due course. Cost estimate for WR Review in the region of £7,000.</p>	<p>Cut off date for WR requests is today's meeting. WTC to submit remaining requests imminently.</p> <p>Cllr Parks commented that the group needs to make contributions towards the WR review as fair as possible.</p> <p>KD explained there is a legal process to undertake which is costly and lengthy. Regardless of the review being started this financial year the restrictions if approved are likely to be implemented during 2023/24.</p> <p><b>ACTION</b> Collate requests and commence legal Traffic Regulation Order process.</p>	KD/SD
5.14	<b>17-20-16</b> (original request No.) Warminster Factory Lane HGV movements	<p>Factory Lane/West Street, Warminster – HGV traffic causing damage to property originally raised at CATG via reference 17-20-16 in 2020, more recent concerns raised again by resident for this issue to be investigated again. – Warminster TC do not support re opening issue Cllr Fraser commented without wall this would still be an issue. Wall erected by resident on highway land. Cllr Jackson agreed with Cllr Fraser and commented with store reopening more traffic and parking evident. Group agreed to reopen project to investigate signing. WR request to be submitted by WTC and looked at as per 7.1 above at next meeting. Cllr Fraser and Cllr Jackson to meet with me to discuss with issues 6.2, 6.3 raised above.</p> <p><b>Update:</b> Site visit undertaken during September 2022. Draft signing and road marking proposal attached to agenda for discussion. Cost estimate £1,000 (LHFIFG £750, WTC £250). NB:</p>	<p><b>DISCUSSION</b> KD explained recent correspondence with property owner and damage reported. DN confirmed the illegal wall has been in situ for many years and without it the property would be likely to gain further damage. Cllr Parks, Cllr Davis and WTC supports revised proposal.</p> <p>Group support proposal and allocated funding to proceed.</p> <p>Extension to WR on West Parade to be included in WR batch as stated in 5.13 above.</p> <p><b>ACTION</b> Order works and implement. Respond to property owner and copy in Cllr's and WTC</p>	KD/SD



	Item	Update from previous meeting	Actions & Recommendations	Who
		Any extension to waiting restrictions on West Parade would be advertised within WR review batch as mentioned in 5.13 above.		
6	<b>New Requests submitted since last meeting</b>			
6.1	17-22-8 Upton Scudamore - A350 Bus Shelter	Request for replacement bus shelter on A350 heading north bound towards Westbury. The existing shelter is in a bad state of disrepair with glass panes missing and no side panels. Similar to request 17-21-14 above which has already been approved by the group. Assuming similar costings in region of £6,000-£7,000.	<p><b><u>DISCUSSION</u></b> USPC commented this request is like 17-21-14 Upton Scudamore, A350 – Bus shelters approved in item 4.9 above.</p> <p>USPC are aware of and expect 25% contribution and future maintenance liability.</p> <p>Group agreed to support and allocate funding.</p> <p><b><u>ACTION</u></b> Order works and implement, if possible, alongside item 4.9 above.</p>	KD/SD
6.2	17-22-9 A350 Longbridge Deverill - pedestrian safety	<p>Pedestrians are finding it increasingly challenging to cross the A350 safely at the busy junction of the George Inn/Petrol station/Sand St junction. The volume of traffic measured by SID from 19/7 to 26/7 heading south averages 8437 per day and from 26/7 to 8/8 heading north averages 8166 per day. As this is a major trunk road there is a high volume of HGVs. This section of the A350 has a speed limit of 40mph.</p> <p>Request for site visit with Highways representative and Wiltshire Councillor to discuss possible solutions.</p>	<p><b><u>DISCUSSION</u></b> LDPC commented on improvements already done, but pedestrian safety is still a concern and feel improvements can be achieved to improve safety in this area. Confirmed there is an existing crossing point by nursing home but not used efficiently as outside desire line for pedestrians.</p> <p>Group agreed to support officers to arrange site meeting to discuss with PC and Cllrs.</p> <p><b><u>ACTION</u></b> Arrange site meeting to discuss issues and potential solutions.</p>	KD/SD

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	Item	Update from previous meeting	Actions & Recommendations	Who
6.3	17-22-10 Longbridge Deverill - street name plate	<p>Street name plate missing for Jersey Hill. It was knocked down many years ago by a grass cutting tractor. Delivery drivers and visitors unable to locate the road.</p> <p>Request for new street name plate to be installed.</p>	<p><b><u>DISCUSSION</u></b> Group support and allocated funding. LDPC contribution confirmed.</p> <p><b><u>ACTION</u></b> Order works and implement.</p>	KD/SD
<b>7</b>	<b>AOB</b>			
7.1	<p>Corsley PC – blanket 40mph speed limit for extent of A362 from county boundary to Picket Post. Letter to Peter Binley with a response to consider blanket 40mph. Assessment to be undertaken on lengths of route not yet assessed to investigate evidence on whether 40mph is suitable. CPC comments on concerns over vehicle speeds at busiest times of day. Cllr Parks suggests assessment to be undertaken, Cllr Parks and WC Officer to discuss assessment direct with consultant regarding data collection. LHFIG to pay for full cost £2,500. Group support assessment and agree funding allocation of £2,500 to complete.</p>			
7.2	<p>Chapmanslade PC/Maiden Bradley/Corsley weight limits and freight issues. Chapmanslade PC comments on lorry issues through A3098. LHFIG do not look at freight issues, this needs to be raised at a strategic level through Wiltshire Council Transport Planning Dept.</p>			
<b>8.</b>	<p><b>Agreement of Priority schemes</b> Note: Issues which are ‘Greyed out’ indicate schemes where orders have been issued but are awaiting implementation.</p> <p><b>Issues highlighted in Yellow are awaiting approval from the Area board</b></p> <ol style="list-style-type: none"> <li>1. 17-20-7 High Street, Maiden Bradley. 20mph limit and Gateway on B3092 - <b>£7000</b> (CATG - £5250, Maiden Bradley PC £1750.00)</li> <li>2. 17-20-9 A362 Corsley Heath – Speed Limit Review - <b>£2500</b> (CATG £1875.00, Corsley PC £625.00)</li> <li>3. 17-21-3 Park Lane, Heytesbury warning signs - <b>£1,000</b> (CATG £750, Heytesbury PC £250)</li> <li>4. 17-21-4 Heytesbury village various dropped kerbs in the village - <b>£4,500</b> (CATG £3,375, Heytesbury PC £1,125)</li> <li>5. 17-19-2 A36 / B390 Chitterne road marking improvements - <b>£800</b> (CATG £800)</li> <li style="background-color: yellow;">6. 17-21-9 A3098 Chapmanslade street lighting improvements - <b>£6,050</b> (CATG - £4,537.50, Chapmanslade PC £1,512.50)</li> <li>7. 17-21-10 Corsley, Sturford Lane Signing &amp; Road Marking improvements - <b>£1,200</b> (CATG - £900, Corsley PC £300)</li> <li>8. 17-21-15 A350 Crockerton dropped kerb - <b>£1,000</b> (CATG - £750, LDPC - £250)</li> <li>9. 17-21-17 Horningsham Heavens Gate car park signing improvements - <b>£1,000</b> (CATG - £750, HPC - £250)</li> <li>10. 17-21-14 A350 Upton Scudamore bus shelter replacement (Warminster bound shelter)- <b>£7,000</b> (CATG - £5,250, USPC - £1,750)</li> <li>11. 17-21-2 High Street junction with Broadleaze, Codford parking direction sign - <b>£500</b> (CATG - £375, Codford PC - £125)</li> <li>12. 17-21-18 Horningsham Water Lane road markings - <b>£1,000</b> (LHFIG - £750, HPC - £250)</li> <li>13. 17-22-1 A362 Corsley village gates - <b>£4,600</b> (LHFIG - £3,450, Corsley PC - £1,150)</li> </ol>			

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	Item	Update from previous meeting	Actions & Recommendations	Who
	14. 17-22-2 A362 Corsley SID sockets - <b>£1,000</b> (LHFIG - £750, Corsley PC - £250) 15. 17-22-3 A362 Corsley horse warning signs - <b>£1,200</b> (LHFIG - £900, Corsley PC - £300) 16. 17-22-4 Bishopstrow SID socket/post - <b>£500</b> (LHFIG £375, BPC £125). 17. 17-22-6 Warminster Chapel St/Bread St HGV signing - <b>£800</b> (LHFIG £600, WTC £200). 18. 17-22-7 WR Review Batch 001 for Warminster LHFIG area - <b>£7,000</b> (£1,750 contribution distribution TBC) 19. 17-20-16 Warminster Factory Lane/West Parade HGV signing & road markings - <b>£1,000</b> (LHFIG £750, WTC £250). 20. 17-22-8 A350 Upton Scudamore bus shelter replacement (Westbury bound shelter) - <b>£7,000</b> (CATG - £5,250, USPC - £1,750). 21. 17-22-10 Longbridge Deverill, Jersey Hill – street name plate - <b>£500</b> (LHFIG £375, LDPC £125). 22. A362 Corsley speed limit assessment - <b>£2,500</b> (To be fully paid by LHFIG budget).			
9.	<b>Date of Next Meeting - 18<sup>th</sup> January 2023 via MS Teams</b>			

## Highways Officer – Kate Davey

### 1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

### 2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Warminster Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Warminster Area Board will have a Highways funding balance of **£16,758.55**.

### 3. Legal Implications

3.1. There are no specific legal implications related to this report.

### 4. HR Implications

4.1. There are no specific HR implications related to this report.

### 5. Equality and Inclusion Implications

5.1. The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. **Safeguarding implications – none.**

## Warminster CATG

### BUDGET 2022-23

£30,452.00 CATG ALLOCATION 2022-23

£30,408.52 2021-22 underspend

#### Contributions

Maiden Bradley PC - 20mph limit implementation	£1,500.00	Confirmed
Maiden Bradley - village gate on B3092	£286.42	Invoiced
Warminster Boreham Rd resident for H bar markings	£150.00	TBC
Heytesbury PC - warning signs	£250.00	Confirmed
Heytesbury PC - various dropped kerbs	£1,238.80	Invoiced
Chapmanslade PC - street lighting improvements on A3098	£1,512.50	Confirmed
Corsley PC - Sturford Lane signing & road marking improvements	£300.00	Confirmed
Longbridge Deverill PC - A350 Crockerton dropped kerb	£250.00	Confirmed
Horningsham PC - Heavens Gate car park signing & road marking Imp	£250.00	Confirmed
Upton Scudamore - A350 bus shelter replacement	£1,750.00	Confirmed
Codford PC - High Street / Broadleaze junction parking direction sign	£125.00	Confirmed
Corsley PC - A362 horse warning signs	£300.00	Confirmed
Corsley PC - A362 SID sockets	£250.00	Confirmed
Corsley PC - A362 village gates	£1,150.00	Confirmed
Horningsham PC - Water Lane road markings	£250.00	Confirmed

#### Total Budget

**£70,423.24**

#### Commitments carried forward previous years

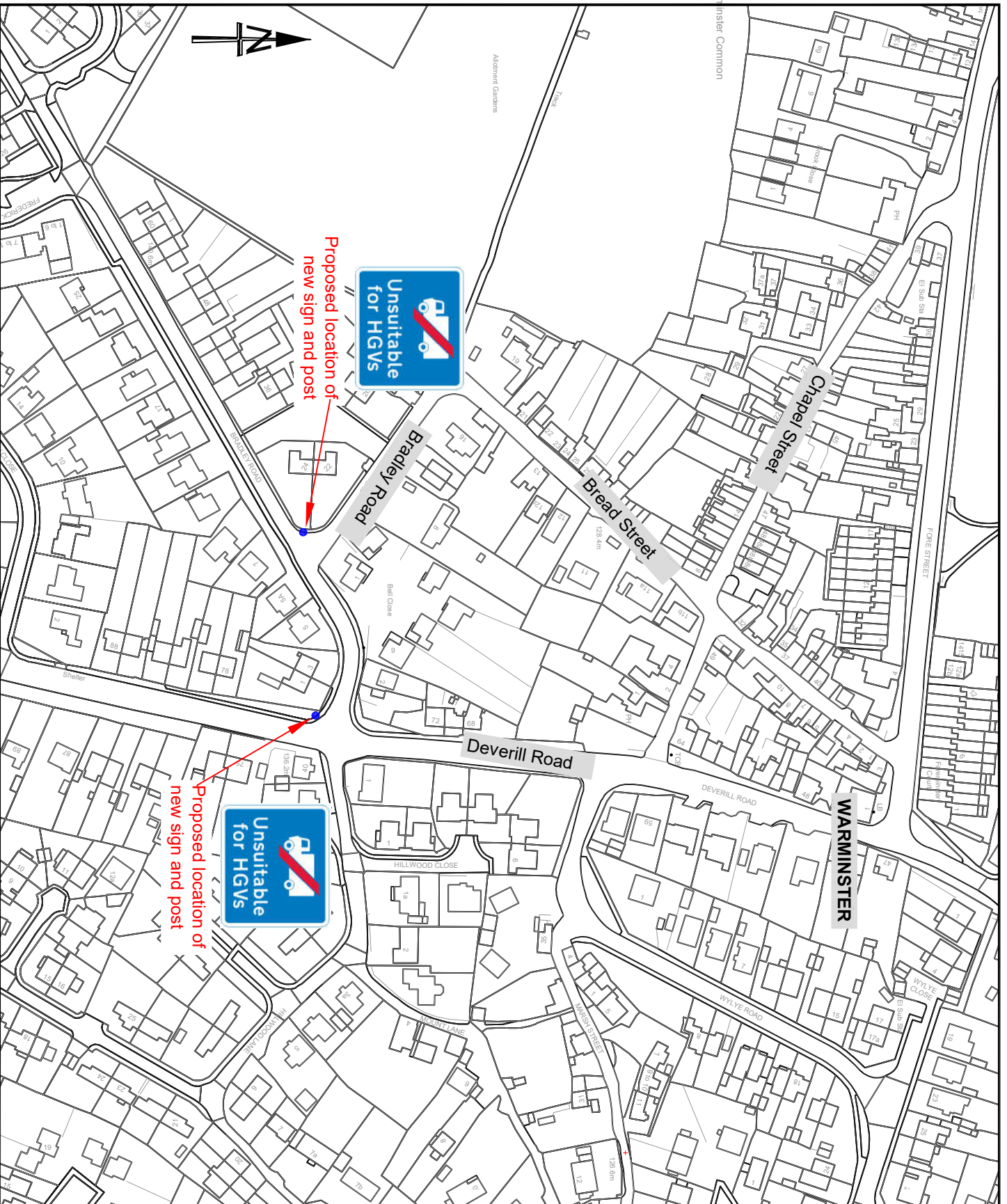
A36 Codford High Street - Lorry Route Signs	£0.00	Awaiting National Highways feedback
Maiden Bradley - B3092 village gate	£1,145.69	Actual
Maiden Bradley - 20mph speed limit implementation	£6,000.00	Estimate

#### New Schemes 2022/23

B390/A36 Knook junction road marking improvements	£800.00	Estimate
Heytesbury, Park Lane warning signs	£1,000.00	Estimate
Heytesbury village various dropped kerbs	£4,955.20	Actual
A3098 Chapmanslade street lighting improvements	£6,050.00	Estimate
A362 Corsley Sturford Lane signing & road marking improvements	£1,200.00	Estimate
A350 Longbridge Deverill, Crockerton dropped kerb	£1,000.00	Estimate
Horningsham Heavens Gate car park signing & road markings	£1,000.00	Estimate
Upton Scudamore bus shelter replacement	£7,000.00	Estimate
High Street / Broadleaze junction parking direction sign, Codford	£500.00	Estimate
A362 Corsley horse warning signs	£1,200.00	Estimate
A362 Corsley SID sockets	£1,000.00	Estimate
A362 Corsley village gates	£4,600.00	Estimate
Horningham Water Lane road markings	£1,000.00	Estimate

Total commitment **£38,450.89**

Remaining Budget **£31,972.35**



NOTES

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 Wiltshire Council (1004080) 2022



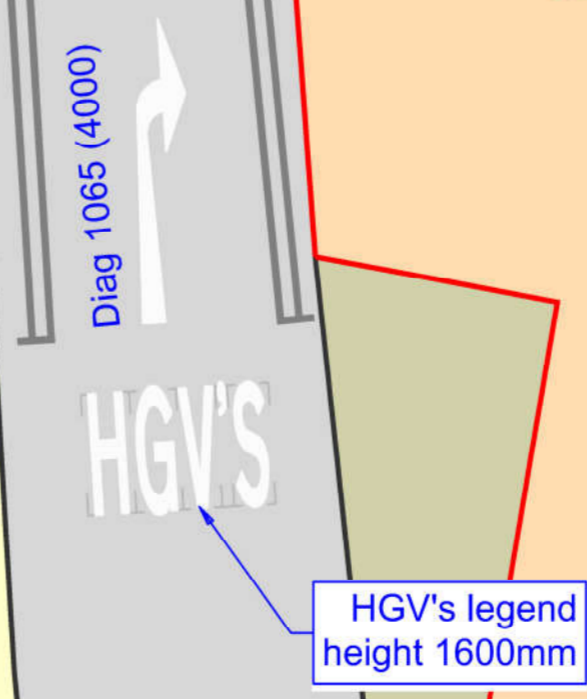
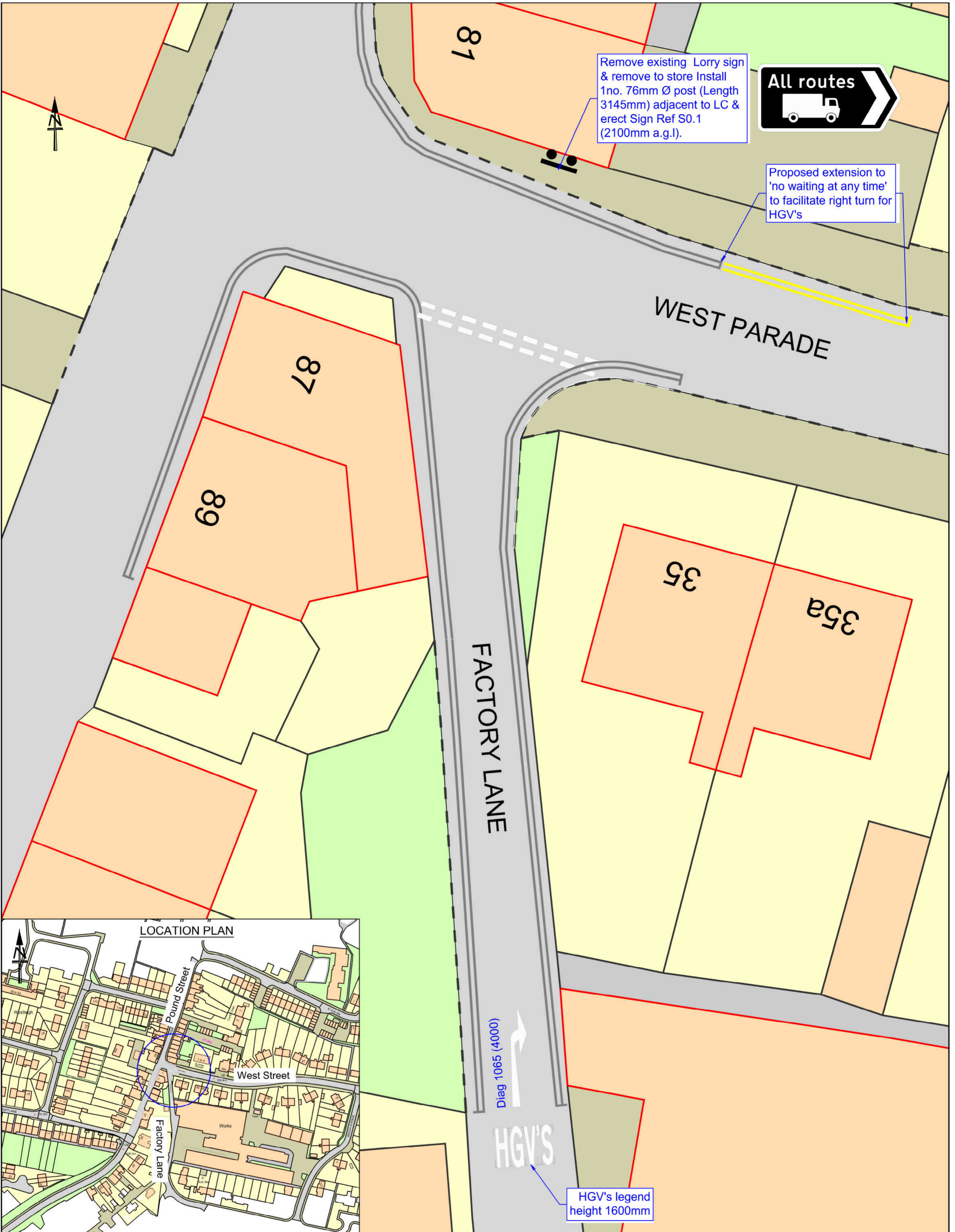
**Traffic & Network Management**  
 County Hall, Bythesea Road, Trowbridge  
 Wiltshire, BA14 8JD  
 Tel. 0300 4560100  
 Website: www.wiltshire.gov.uk

REV	DATE	DRAWN	CHECK	APPROV	DESCRIPTION
0	2022	KAD	***	***	ORIGINAL


DRAWING PURPOSE:  
**PRELIM DESIGN**

PROJECT:  
 WARMINSTER LHFG PROJECT  
 WARMINSTER CHAPEL STREET HGV SIGNS

DRAWING TITLE: <b>PRELIM DESIGN</b>	
SCALES:	NOT TO SCALE
DRAWING No:	2022-207(KAD)WARMIND001
FILE REF:	L:\T\CH\KAD\HGV SIGNS\WARMIND001\WARMIND001.DWG
SHEET SIZE:	A4
REVISION:	0



NOTES:



Scheme Ref.	Factory Lane Warminster		
Sign Ref.	S0.1	x-height	62.5
Letter colour	WHITE	SIGN FACE	
Background	BLACK	Width	940mm
Border	WHITE	Height	445mm
Material	Class R2	Area	0.42m <sup>2</sup>

**SIGNS SHOWN ON THIS PLAN ARE INDICATIVE ONLY.**

**EXTENSION TO WAITING RESTRICTIONS TO BE PROMOTED THROUGH A BATCH OF RESTRICTIONS IN THE WARMINSTER LHFIG AREA**

**Wiltshire Council**  
 Traffic & Network Management  
 County Hall, Bythesea Road, Trowbridge  
 Wiltshire, BA14 8JD  
 Tel: 0300 4560100  
 Website: www.wiltshire.gov.uk

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 Wiltshire Council (100049050) 2022

F					
E					
D					
C					
B	SEP 22	KAD			REVISED DESIGN
A	Jul 21	KAD	GTR	GTR	
O	21/02	MJR	DMT	GTR	ORIGINAL
REV	DATE	DRAWN	CHECK	APPR	DESCRIPTION
DRAWING PURPOSE: PRELIM DESIGN					

PROJECT: WARMINSTER LHFIG PROJECT FACTORY LANE / WEST PARADE			
DRAWING TITLE: PROPOSED HGV ROUTE SIGNING			
SCALES:	NOT TO SCALE	SHEET SIZE:	A2
DRAWING No:	2022-088/KAD/WARM/D001	REVISION:	0
FILE REF:	L:\TETS\088\PEP\DCAT\WARM\2022\022-088FACTORYLANE.DESIGN		

Warminster LHFIF - Parking restriction requests

Road	Issue/request	Year submitted	Existing restrictions in the area?	Notes/other considerations
<b>Warminster was last reviewed in 2017, implemented in 2018</b>				
Beech Avenue	Request to install DYL opposite and either side of access to the Old Silk Works	2022	✓	Merits action to protect access and visibility. Supported by WTC
Norridge View / Grovelands	Junction parking and obscured visibility	2022	✓	Highway Safety concerns - makes sense for DYL junction protection
The Ridgeway	Parking within turning head causing access issues	2022	×	Be aware that punitive restrictions in residential areas are often controversial and when a TRO is advertised, considerable objections can be raised resulting in the proposals being abandoned.
Upper Marsh Road	Access and visibility issues (No.s 83A and 83) Refuse and emergency vehicles been prevented from using the road due to poor parking.	2021	×	Clearly merits action. Confirm with Waste team if access issues are ongoing
<b>Codford</b>				
High Street / Cherry Orchard	Junction parking and obscured visibility - risk to peds especially as near school and large vehicles have been using the footways to pass.	2020	×	Highway Safety concerns - makes sense for DYL junction protection
High Street / Green Lane	Junction parking and obscured visibility	2020	×	Highway Safety concerns - makes sense for DYL junction protection
High Street - opposite St. Peter's Church	Inconsiderate parking, blocking accesses and obscured visibility	2020	×	Highway Safety concerns - makes sense for DYL junction/visibility protection